

# MINUTES

Approved  
June 3, 2013

## BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, Ca 94022

May 6, 2013  
7:00 pm

### Regular Meeting

#### I. PRELIMINARY

##### A. CALL TO ORDER

Meeting was called to order by Ken Moore, Board Chair, at 7:05 pm.

##### B. ROLL CALL

		Present	Absent
Peter Evans	(6/30/13)	<u>  x*  </u>	<u>      </u>
Andrea Eyring	(6/30/13)	<u>  x  </u>	<u>      </u>
Joe Hurd	(6/30/14)	<u>  x  </u>	<u>      </u>
Janet Medlin	(6/30/14)	<u>  x  </u>	<u>      </u>
Francis La Poll	(6/30/15)	<u>      </u>	<u>  x  </u>
Ken Moore	(6/30/13)	<u>  x  </u>	<u>      </u>
John Phelps	(6/30/15)	<u>  x  </u>	<u>      </u>

\* Peter Evans arrived at 7:27 pm

##### C. APPROVAL OF AGENDA

A motion to approve the agenda was made by Janet Medlin, seconded by John Phelps, and passed by a vote of 5-0.

#### II. COMMUNICATIONS

##### A. ORAL COMMUNICATIONS:

No one wished to address the board.

##### B. For Information: Principal/Administrator's Report

Superintendent/Principal Hersey reported on variety of school events including:

- Upcoming events
  - "Beauty and The Beast", grades 4-6 musical, will take place on May 9-11 at 7pm
- Every class, grades 1-6, will be performing a production as a part of the Drama class over the next two weeks
- Fifteen 1<sup>st</sup>-4<sup>th</sup> grade students participated in The Chinese Poetry Recital Contest that was held in San Francisco.
  - Two of our students, 1<sup>st</sup> and 3<sup>rd</sup> grade, received honorable mention
- Seventeen 1<sup>st</sup> – 6<sup>th</sup> grade students participated last weekend in the Chinese speech contest, many of whom competed for the first time
  - A 3<sup>rd</sup> grade student placed 1<sup>st</sup> place
  - Karina Halevy, 6<sup>th</sup> grader, this is her third year winning first place
  - Three students placed 3<sup>rd</sup> place

- We also had students who received honorable mention
- Congratulations the Mandarin teaching team for preparing the students for these competitions and for providing these opportunities, above and beyond what is normally offered in the regular Mandarin classes, for the students.
- Students competed in the State Chess Competition Championship held on April 27 & 28.
  - Grades 4-5 placed second in the State
  - Ms. Reed, chess advisor and teacher, was elected State Scholastic Coordinator
- Students also participated in the Mountain View-Whisman School District chess competition and did an outstanding job individually and as a team:
  - Junior section (grades K-3) – 1<sup>st</sup> place winner
  - Max Saito - 1<sup>st</sup> place and individual winner
  - Matthew Bhattacharya - 2<sup>nd</sup> place winner
  - Charlie Vanacht - 3<sup>rd</sup> place winner
  - Senior division (grades 4-8) – 1<sup>st</sup> Place (BCS did not have any participants in grades 6-8)
  - Justin Reed - 1<sup>st</sup> place winner
  - Joe Gallagher - 3<sup>rd</sup> place winner
- Superintendent/Principal Hersey attended the New Vista for Learning Awards Night at the Krauss Institute with Margaret Lim, 4<sup>th</sup> grade teacher. Ms. Lim received an award for being a Distinguished Content Creator as well as a finalists for her “Video of the Year.” Her submission of, “How To Talk To Adults” created by the 4<sup>th</sup> grade students in her class, one of five video entries from all over the US and world.
- Since 2007, Bullis Charter School has been named by the California Business of Education Excellence’s as an Honor Roll School. The CBEE Honor Roll is the only school recognition program in the state using only student achievement outcomes as the criteria and is growing resource for all schools to learn about best practices that increase student achievement. BCS has been recognized as a 2012 high achieving school.
- Last Friday, a prospective Principal candidate spent the day at BCS touring the school, and being interviewed by the interview panel, Board members, school leadership team, parents, and staff.
- For the last two months, classroom teachers and specialists have been sharing evidence for their self-placement on the performance-based Continuum. Also during the staff meetings, the staff has been immersed in Common Core State Standards training by members of the leadership team, Jennifer Anderson-Rosse, Jessica Lura, and Jenny Cheng.
- Superintendent/Principal Hersey shared a thank you note from one of the strategic planning team member from the Portola Valley School District after their visit to learn about best practices from BCS.

D. For Information: Board/Staff Discussions

Joe Hurd reported that he had coffee with Grace Mah, President of the SCCOE Board. Member Hurd also shared that he has been contacted by LASD Trustee, Doug Smith, who wanted to meet for breakfast.

Ken Moore reported that he had a meeting with Val Carpenter, Los Altos City Council.

John Phelps reported that Mountain View council member, Margaret Abe Koga, toured BCS .

Andrea Eyring, reported on Prop 39 update for the 2012-13:

- Expected to have the phone system, that had been used at Gardner Bullis, installed for BCS on Tuesday and Wednesday. This will only be for the Egan site; there are still no phones for the classrooms at the Blach site.
- Staff will be trained on Wednesday afternoon and the phones will go live on Thursday

### III. CONSENT AGENDA ITEMS

The Superintendent/Principal recommends approval of all consent agenda items.

1. **Minutes** Approval of the Minutes from the February 4, 2013 Board meeting
2. **Minutes** Approval of the Minutes from the April 22, 2013 Board meeting
3. **Minutes** Approval of the Minutes from the May 3, 2013 Special Board meeting

#### **APPROVAL OF CONSENT AGENDA**

A motion to approve the consent items #1, #2, and #3 was made by John Phelps, seconded by Janet Medlin, And passed by a vote of 5-0.

### IV. INFORMATION/ACTION ITEMS

#### 1. **Prop 39 Update**

Andrea Eyring reported that she continues to wait for feedback and information from Randy Kenyon regarding what the configuration and designs for the portable at the Blach site.

Ken Moore, Board Chair, shared that a letter has been sent out to BCS parents informing them of BCS's filing of a verified petition for writ of mandate regarding the 2013-2014 Final Offer.

#### 2. **Strategic Planning Update**

Superintendent/Principal Hersey shared highlights from the two evening strategic planning sessions that was attended by over 70 BCS staff and parents.

The process began with participants sharing what aspects of BCS they most valued and felt should be continued as well as which parts of the BCS mission are still relevant. It was abundantly clear that every part of the school mission is still highly valued by the entire school community and there is an extreme commitment ("tethered and true") to that mission. Other positive aspects that were identified included: the school's ability to be flexible, the high quality staff, the wonderful job the school does in actualizing the vision, "substance trumps condition", and the support of a Board that is focused exclusively in support of the school's mission.

After discussing recently changed conditions and challenges, participants identified essential principles to be embraced as well as recommendations for next year. These included: "we are one", maintain cross-grade and cross-discipline opportunities for students and staff; prioritize student safety and developmentally appropriateness when making decisions; maintain innovativeness; be mindful of burden to staff; continue to embrace technology; look for strategic partnerships; continue to find ways to support SJ2020; help parents, especially those with older students, find their volunteer niche; do not allow one campus to be the 2<sup>nd</sup>-class citizens; trust in and support the decisions of school leaders, Board members, and Superintendent/Principal.

Participants from the Strategic Planning and audience members had an opportunity to share their thoughts. John Phelps shared that this type of conference between parents and staff has been taking place for the past 9 years and this process has taken the school through some challenging steps in a strategic manner. In order to have a high level and intimate dialogue, the environment must be a safe one for its participants.

#### 3. **Ad Hoc Nominating Committee**

The terms of three board members Andrea Eyring, Peter Evans and Ken Moore, are ending June 2013. Andrea Eyring shared that she felt her work for BCS has not quite finished and requested to be considered for another term. Peter Evans stated that if asked by the ad hoc nominating committee, he would serve for another term. Ken Moore shared that this end-of-term coincide with his last child also being in his last BCS year, making it the appropriate time to transition off the board himself. Mr. Moore offered to stay to help with any transition, if needed.

**4. Form 990**

The Board reviewed the Form 990, as developed by BCS's external auditors, Vicente, Lloyd & Stutzman, and recommended by the BCS Finance Committee. Andrea Eyring motioned to approve the Form 990, seconded by John Phelps. The motion passed by a vote of 6-0.

**5. Staff Appreciation Week**

The Board discussed hosting a breakfast for the staff on Wednesday, May 22<sup>nd</sup>. Member Joe Hurd volunteered to host this event with the assistance of parent volunteers. Member John Phelps volunteered to help as well.

**V. CLOSED SESSION**

The Board adjourned to Closed Session to consider and/or take action upon any of the following items:

**1. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9)**

Bullis Charter School vs. Los Altos School District  
Case No. 109CV144569

**2. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9)**

Bullis Charter School vs. Los Altos School District  
Case No. 112CV232187

**3. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9)**

Los Altos School District v. Bullis Charter School  
Case No. 113CV245000

**4. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9)**

Bullis-Purissima Elementary School vs. Los Altos School District  
Case No. 113CV245575

**5. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9)**

Bullis-Purissima Elementary School vs. Los Altos School District  
Case No. 113CV245684

**6. Public Employee Performance Evaluation (Section 54957)**

Superintendent/Principal

**VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

The meeting was reconvened to open session at 12:14 am.  
Ken Moore, Board Chair, reported that no action had been taken.

**VII. FUTURE AGENDA ITEMS**

- Common Core State Standards

**VIII. ADJOURNMENT**

The meeting was adjourned by Ken Moore, Board Chair, at 12:15 am.