

# AGENDA

## BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, Ca 94022

December 5, 2016

6:30 pm

### Regular Board Meeting

#### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Bullis Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### Americans with Disabilities

The Bullis Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at [info@bullischarterschool.com](mailto:info@bullischarterschool.com). All efforts will be made for reasonable accommodations.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at \_\_\_\_\_.

**B. ROLL CALL**

		Present	Absent
Jennifer Carolan	(6/30/17)	_____	_____
Tom Dennedy	(6/30/17)	_____	_____
Andrea Eyring	(6/30/19)	_____	_____
Joe Hurd	(6/30/18)	_____	_____
David Jaques	(6/30/18)	_____	_____
Francis La Poll	(6/30/18)	_____	_____
John Phelps	(6/30/18)	_____	_____
Ann Waterman Roy	(6/30/19)	_____	_____
Rich Ying	(6/30/19)	_____	_____

**C. APPROVAL OF AGENDA**

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Vote: \_\_\_\_\_

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**B. For Information: Principal/Administrator’s Report**  
This is a presentation of information that has occurred since the previous Board meeting.

**C. For Information: Board/Staff Discussions**

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent/Principal recommends approval of all consent agenda items.

- 1. Minutes** Approval of the Minutes from the June 6, 2016 Board meeting
- 2. Minutes** Approval of the Minutes from the September 12, 2016 Board meeting
- 3. Minutes** Approval of the Minutes from the September 26, 2016 Special Board meeting
- 4. Minutes** Approval of the Minutes from the October 10, 2016 Board meeting
- 5. Minutes** Approval of the Minutes from the November 4, 2016 Special Board meeting
- 6. Minutes** Approval of the Minutes from the November 7, 2016 Board meeting
- 7. Minutes** Approval of the Minutes from the November 13, 2016 Special Board meeting
- 8. Check Registers** Approval of the BCS September 2016 Check Register
- 9. Check Registers** Approval of the BCS October 2016 Check Register

**APPROVAL OF CONSENT AGENDA**

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Vote: \_\_\_\_\_

**IV. INFORMATION/ACTION ITEMS**

**1. Strategic Initiatives Report**

Director of Strategic Initiatives and Partnerships, Jessica Lura, will update the Board on some of the school's key initiatives and achievements.

**2. Bank Street Sustainable Project**

Karen DeMoss and Brigid Fallon will provide an overview of the Bank Street Sustainable Project and the objectives of the case study they are conducting on the BCS Associate Teacher program and its impact on improving teacher quality and retention.

**3. Primer on Charter School Finance**

Yoon Cheng, EdTec, will provide an overview of charter school finances.

**4. Financial Update**

The Board will review the financials for the first quarter of the 2016-2017 fiscal year.

**5. 1st Interim Financial Report 2016-2017**

The Board will review the 2016-2017 1<sup>st</sup> Interim Report for approval.  
Discussion/Action

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Vote: \_\_\_\_\_

**6. 2015-2016 Independent Auditor's Report**

The Board will review and take action on the draft Bullis-Purissima Elementary School's Audit Report and Financial Statements for the year ended June 30, 2016 prepared by Vicente, Lloyd & Stutzman.  
Discussion/Action

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Vote: \_\_\_\_\_

**7. Principal/Director of Instructional Services Search**

Superintendent/Principal Wanny Hersey will provide an update to the Board.

**8. BCS Strategic Planning Goals**

The Board will consider adoption of the following Action Plans from Strategy V (*We will identify and attract enduring, diverse funding sources to realize BCS's Goals and aspirations*) of the BCS 2015-2020 Strategic Plan:

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Vote: \_\_\_\_\_

- Action Plan #2: BCS receives full and fair public funding
- Action Plan #3: Support the Foundation and its efforts

**V. CLOSED SESSION**

The Board will hold a Closed Session to consider and/or take action upon any of the following items:

**1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**

**2. Public Employee Performance Evaluation (Section 54957)**

Superintendent/Principal

**VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at \_\_\_\_\_. The Board of Directors will report out any action taken in closed session, if any.

**VII. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.