

**MINUTES
BOARD OF DIRECTORS
BULLIS CHARTER SCHOOL**

Approved June 5, 2017

102 West Portola Avenue, Los Altos, Ca 94022

**April 24, 2017
7:00 pm**

Special Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Board Chair, John Phelps, at 7:06 pm.

B. ROLL CALL

		Present	Absent
Jennifer Carolan	(6/30/17)	_____	_ x _
Tom Dennedy	(6/30/17)	_ x** _	_ x _
Andrea Eyring	(6/30/19)	_ x _	_____
Joe Hurd	(6/30/18)	_ x _	_____
David Jaques	(6/30/18)	_ x _	_____
Francis La Poll	(6/30/18)	_____	_ x _
John Phelps	(6/30/18)	_ x _	_____
Ann Waterman Roy	(6/30/19)	_ x _	_____
Rich Ying	(6/30/19)	_ x* _	_____

* Rich Ying arrived at 7:08 pm
** Tom Dennedy arrived at 9:30 pm

C. APPROVAL OF AGENDA

Founding Superintendent requested that Agenda Item IV.6 National Bilingual/Multilingual Learner Advocacy Month Showcase be moved to be Agenda Item IV.3 so that the students can leave the meeting earlier.

A motion to approve the agenda, as amended, was made by Andrea Eyring, seconded by Ann Waterman Roy, and passed by a vote of 5-0.

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

- No one wished to address the Board.

B. For Information: Principal/Administrator's Report

Principal/Director of Instructional Services, Cynthia Bricton, shared the following:

- Shared a list of dates for upcoming school events
- Attended the North and South productions of "The Little Mermaid." The students were fabulous thanks to the great work of the Katelyn Miller and her talented team.
- CAASP Testing is starting with the middle school students.
- Captain Barrington Irving, aviator and explorer, visited both campuses and spoke to students, grades 3-8. He not only built his own plane but is also the youngest person to fly around the world. The students were excited to meet him.

Assistant Principal Jennifer Anderson-Rosse shared the following:

- The 5th and 8th graders will be taking the new CAASP science test. This is just a pilot so no data of the results will be shared. As with the other tests, this Science test will computer adapted.

Founding Superintendent Wanny Hersey shared the following:

- Attended the Kindergarten play dates at both North and South campuses and really enjoyed meeting all the new families and students. Everyone was really excited for the next year. Thank you to the BBC for setting these up and to the Bear Guides for attending.
- In the process of meeting with each of this year's new families. The purpose of these meetings is to get feedback from them about their BCS experience and to share with them the BCS Strategic Plan and how they can be involved in the process, the BCS Community Ideals, and what to do if they have concerns. Superintendent Hersey shared that she finds these meetings valuable and enjoys getting to know the new families.

D. For Information: Board/Staff Discussions

- Member Ann Waterman Roy saw Little Mermaid observing that the younger students loved the show and how inspiring it was for the new students who are looking forward to coming to BCS. She also attended the Kindergarten playdate. She noted that this event is a special opportunity for the new families to meet each other and the staff before school starts.
- Member David Jaques watched Little Mermaid and congratulated the staff and students on doing a great job. His son led the tech crew so he also got a lot of behind-the-scene information about every performance.
- Member Andrea Eyring reported that there is a lot of work being done around the strategic planning action plans, many of which she is participating in.

III. CONSENT AGENDA ITEMS

The Superintendent/Principal recommends approval of all consent agenda items.

- | | |
|---------------------------|--|
| 1. Minutes | Approval of the Minutes from the March 6, 2017 Board meeting |
| 2. Check Registers | Approval of the BCS February 2017 Check Register |
| 3. Check Registers | Approval of the BCS March 2017 Check Register |

A motion to approve consent agenda III.1. was made by Andrea Eyring, seconded by Rich Ying, and passed by a vote of 6-0.

A motion to approve consent agenda III.2. was made by Andrea Eyring, seconded by Rich Ying, and passed by a vote of 5-0-1 (Ann Waterman Roy abstained).

A motion to approve consent agenda III.3. was made by Andrea Eyring, seconded by Rich Ying, and passed by a vote of 5-0-1 (John Phelps abstained).

IV. INFORMATION/ACTION ITEMS

1. 5th Grade PBL – American Revolution

Fifth grade teacher, Sara Fernandez, and students shared some of the ways students addressed the driving question, “How can we, as artists, create a museum experience that connects our community to the people and events of the American Revolution?” for their last Project-Based Learning unit.

Hayden Boone, Arjun Saluja, Calissa Welborn, and Alyssa Yih performed a rap that they wrote, providing an overview of the events of the American Revolution.

Eegan Ram, Atri Shankar, and Madi Tan shared an interactive 3D map they created using makey makey.

Maddy Randall, Maddie Lam, Sarah Moore, and Jennifer Cruden performed part of their skit about women spies during the Revolution.

Superintendent Hersey praised the entire 5th grade team, including new teacher Liz Ellison and Associate Teacher, Robin Chin, for the improvements and changes they'd made on this PBL from the previous years. Mrs. Fernandez shared how teaching history through PBL has made her more passionate about the subject herself.

2. SCCOE STEAM Symposium

Founding Superintendent Hersey and Director Jessica Lura reported that BCS was an integral part of the SCCOE STEAM Symposium this year. They shared the Ignite Session (20 slides, 5 minutes) that they were asked to create to kick off the two-day event with the purpose of framing STEAM and getting the participants motivated. They noted that 50-75% of the symposium attendees have participated in the BCS/SCCOE STEAM Practicum; in fact, the school that closed the Symposium with an Ignite Session was one whose Principal had not only attended the BCS Practicum prior to opening the a new STEAM school this year but one who was mentored by Superintendent Hersey.

Fifteen educators from districts such as Salinas, Hollister, Gilroy, Los Altos, and the SCCOE chose to tour BCS as part of the Symposium. They visited classrooms to see STEAM in action as well as heard from student and teacher panels.

3. National Bilingual/Multilingual Learner Advocacy Month Showcase

This item was moved from its original position of IV.6.

Founding Superintendent Hersey shared some of the highlights from this year's National Bilingual/Multilingual Learner Advocacy Showcase:

- BCS was honored for having established Biliteracy/Bilingual Pathways Awards School Program Board policy by Region V
- BCS was honored for having established Biliteracy/Bilingual Pathways Awards School Program Board policy by the SCCOE
- BCS was honored for its advocacy role in the national "My Name, My Identity" Initiative
- BCS was invited to participate in the SCCOE Showcase evening by presenting a poster on its Global Education program
- BCS students: Eden Chung, Madeline Banks, Linnea Forslin, and Aveline Lapetina were winners in the Student Artwork Exhibit for their pieces on the theme "My Name, My Identity."
- Thirty-one BCS students entered the Chinese Star Annual Speech Contest. Ten students earned Honorable Mention; four students placed 2nd; and seven students won first place in their category.

Anushka Srinivasan, 7th grade student, shared her winning speech. She also shared that the only Mandarin instruction she has received has been through classes and from the teachers at BCS.

4. BCS Educators Effectiveness Entitlement Grant Y2017

Founding Superintendent Hersey shared that is one-time grant from state is targeted for teacher quality improvement initiatives. It is funded at \$1,466 per certificated FTE as reported in CALPADS in FY15 with 80% of funds disbursed in December 2015 and 20% in March 2016. BCS received \$63,721.

The funds can be spent over 3 years (FY16 – FY18) in four areas:

- Beginning teacher and administrator support and mentoring (including BTSA induction)
- Professional development and support for teachers identified as needing improvement
- Professional development for teachers and admin aligned to state content standards
- Professional development focused on mentoring and coaching certificated staff

Schools must approve an expenditure plan and track expenses to be in compliance including presenting the plan at a board meeting and approving it at a subsequent meeting and sending a detailed expenditure report to the CDE on or before July 1, 2018.

Founding Superintendent Hersey shared that BCS's ten staff development days prior to the beginning of the school year meets the two of the criteria for using this fund:

- \$31,000 is spent on new teacher support
- \$97,500 is spent on coaching and mentoring certificated staff on the topics aligned to the state content standards

Founding Superintendent Hersey proposed that BCS's Educators Effectiveness Entitlement Grant Y2017 be allocated to those expenditures.

5. Form 990 and Form 199

Andrea Eyring, Finance Chair, shared the Form 990 and Form 199 for the year ended June 30, 2016 for the Bullis-Purissima Elementary School. BCS received a 6-month extension for this filing and the BCS Finance Committee has reviewed them prior to bringing them to the Board for consideration.

David Jaques moved to accept the filing of Form 990 and Form 199 for the year ended June 30, 2016 for the Bullis-Purissima Elementary School. With a second from Andrea Eyring, the motion passed by a vote of 6-0.

6. EdTec Contract

Andrea Eyring, Finance Chair, shared that BCS has historically contracted EdTec in 2-year increments. The present contract ends on June 30, 2017, and Edtec was asked to provide a proposal for the next 2 years.

Finance Chair Eyring reviewed the Sole Source Justification document for Edtec highlighting the company's high quality service it has provided BCS over the years including through all its charter renewals and annual monitoring requirements with the SCCOE. Finance Chair Eyring also shared that it is recommendation of the BCS Finance Committee to the BCS Board to approve the Edtec 2017-2019 Back-Office Service & CALPADS Support Renewal Proposal for Bullis Charter School.

Andrea Eyring moved to approve the Edtec 2017-2019 Back-Office Service & CALPADS Support Renewal Proposal for Bullis Charter School. With a 2nd from Ann Waterman Roy, the motion was passed by a 5-0-1 vote; Joe Hurd abstained.

7. Staff Appreciation Week

The Board will host a breakfast for the staff during Staff Appreciation Week:

- South Campus – Monday, May 15, 2017 at 7:30 am
- North Campus – Friday, May 19, 2017 at 7:00 am

V. CLOSED SESSION

The Board held a Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. Public Employee Performance Evaluation (Section 54957)**
Superintendent/Principal

VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 10:11 pm. John Phelps, Board Chair, reported that no action was taken.

VII. ADJOURNMENT

The meeting was adjourned by John Phelps, Board Chair, at 10:00 pm.