

MINUTES

Approved
June 5, 2017

**BOARD OF DIRECTORS
BULLIS CHARTER SCHOOL**

102 West Portola Avenue, Los Altos, Ca 94022

**May 15, 2017
7:00 pm**

Special Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by John Phelps, Board Chair, at 7:06 pm.

B. ROLL CALL

		Present	Absent
Jennifer Carolan	(6/30/17)	_____	__x__
Tom Dennedy	(6/30/17)	__x__	_____
Andrea Eyring	(6/30/19)	__x__	_____
Joe Hurd	(6/30/18)	__x**__	_____
David Jaques	(6/30/18)	__x__	_____
Francis La Poll	(6/30/18)	__x__	_____
John Phelps	(6/30/18)	__x__	_____
Ann Waterman Roy	(6/30/19)	__x__	_____
Rich Ying	(6/30/19)	__x*__	_____

* Rich Ying arrived at 7:20pm

** Joe Hurd arrived at 7:33pm

C. APPROVAL OF AGENDA

Superintendent Hersey requested that Consent Agenda Item III.1. be pulled.

A motion to approve the agenda, as amended, was made by Andrea Eyring, seconded by Francis La Poll, and passed by a vote of 6-0.

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS

No one wished to address the board.

B. For Information: Principal/Administrator's Report

Principal Cynthia Britson shared the following:

- Attended her first BCS Maker Faire and thought it was absolutely incredible especially with the from the incredible participation from all the students

Assistant Principal Jennifer Anderson-Rosse shared the following:

- Every BCS teacher who is in the Induction program passed this year. Assistant Principal Anderson-Rosse mentored one teacher; Jenny Cheng and Lisa Stone each mentored four. Congratulations to: Melanie Wojcik, Karen Soukup-Mutz, Craig Kabert, Robin Boynton, Ernesto Mazar-Kindelan, Elizabeth Ellizon, Laurie Dingler, Sharon Chen, and Jacqueline Westermeyer.

- The 2016-2017 SCCOE/BCS STEAM Practicum’s ended with a Culmination Celebration last Thursday evening at Dartmouth Middle School. This school participated in last year’s practicum and were able to showcase their program this year. Every team presented what they learned and/or has been able to achieve this year as a result of their participation.

Assistant Principal Alison Schwartzbaum shared the following:

- Each of the faculty Professional Learning Communities (PLC) presented at the year-end showcase, sharing their learning across the variety of different educational topics they focused on.
- Thank you to the BCS Board for starting this week’s Teacher Appreciation with “a bang” – breakfast at the South campus this morning.
- The two-week production of Peter Pan opened last week with the South cast performing. It was a wonderful show and a great collaborative effort between Ms. Pickett, the Director, and Ms. Miller, the Musical Director. The North cast performs this week.

Founding Superintendent Wanny Hersey shared the following:

- The Maker Faire was a tremendous success. In its 2nd year and due to its popularity, many changes and additions were made. The students were especially thrilled to be able to share their work with the alums who returned. From coding to cooking, writing to building, singing to dancing, students were able to share their many talents.
- Superintendent Hersey and Principal Britson attended the SCCOE Charter School Leader’s meeting. The SCCOE charter school’s department has a new Director, Khrystel Johnson, as well as two new administrators. The SCCOE is planning a symposium for charter and traditional schools in the fall.
- Superintendent Hersey thanked the Board for being able to attend the ASU+GSV Summit. It was great opportunity to learn about educational technology innovations taking place at the international level.
- An Edsurge article that interviewed Superintendent Hersey, entitled How Design Thinking builds Empathy, Gives Purpose and Honors Educators was published this week.

D. For Information: Board/Staff Discussions

- Member Ann Waterman Roy attended the Peter Pan performances as well as served as a wrangler. She reported that all the students, performers and crew, were excited and enthusiastic, singing along backstage. Kudos to the staff and the Foundation for their support.
- Member Andrea Eyring also attended Peter Pan stating that it was amazing to see a musical like that pulled off when the oldest child is in 3rd grade. She also noted that this would not have been possible if the show had just been an afterschool production and had the students not had been taught music and drama by talented teachers as part of the BCS program. Member Eyring also reported that:
 - Form 990 has been submitted
 - The furniture request to LASD has been submitted
- Chair John Phelps saw One Flew Over the Cuckoo’s Nest at the Los Altos Stage Company directed by the BCS drama teacher, Jeff Clarke. It was an amazing production. Mr. Phelps also toured the Stanford Virtual Human Interaction Lab noting that AR has lots of potential for education.

III. CONSENT AGENDA ITEMS

The Superintendent/Principal recommends approval of all consent agenda items.

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| 1. Minutes | Approval of the Minutes from the April 24, 2017 Special Board meeting
This item was pulled from the agenda. |
| 2. Check Registers | Approval of the BCS April 2017 Check Register |

A motion to approve consent agenda III.2. was made by Andrea Eyring, seconded by David Jaques, and passed by a vote of 6-0-1 (John Phelps abstained).

IV. INFORMATION/ACTION ITEMS

1. 4th Grade Gold Country Field Trip

Fourth grade teachers, Jeri Chi and Emily Drew-Moyer, along with 4th grade students Grace Chan, Kayte Chan, Nathan Coleman, and Logan Chung provided an overview of the annual 4th grade overnight trip to Coloma and Sacramento. In Coloma, students visited Sutter's Fort and Sutter's Mill, participating in a variety of workshops including tinsmithing, gold panning, native American folktales, and gold rush music. In Sacramento, students toured the state capitol and visited the Senate chamber.

2. BCS LCAP 2017-2018

Cynthia Britson, Principal/Director of Instructional Services, presented the BCS 2017-2018 Local Control Accountability Plan for stakeholders and public review and input. This plan has already been shared with staff as well as members of the ELAC and BBC (Bullis parent organization) for their input.

Principal Britson noted that all students and sub-groups are performing at the highest level on the CAASPP in Mathematics and English Language Arts. The California State Dashboard places Bullis Charter School at the highest performance level for all categories and with all student sub-groups. The data verifies that BCS's current research-based interventions are effective and the fidelity of implementation has resulted in all English Learners performing in the top performance level. For these reasons, the 2017-2018 LCAP will continue with the same Strategic Plan-aligned goals.

3. Ad Hoc Board Nomination Team

David Jaques, Chair of the ad hoc Superintendent's Board Nominating Team, reported that the team, comprised of Andrea Eyring, Ann Waterman Roy, Laura Gwosden, Peter Jewett, Lisa Levy, and Wanny Hersey had completed its task of selecting two very strong candidates to fill the two BCS Board of Director positions.

David Jaques shared the names and bios of the candidates for board consideration noting that a formal vote will take place at the June meeting:

Clara Roa is originally from Colombia, moving to the US to do her graduate work at NYU in public administration. Clara has extensive experience in nonprofit management: fundraising, communications, social media, corporate giving, and donor cultivation. Her past work include: Pacifica Stroke Association (Development Director), Silicon Valley Social Venture Fund (Partner), and Vascular Cures (Director of Development). Currently, she is the Gifts Officer at Life Moves (formerly, InnVision Shelter Network) where she is responsible for building valuable relationships with leadership donors and supporters.

Clara's volunteerism at BCS has been extensive: Ad & Sponsorship chair for the BCS Auction and BCS Walkathons, BBC Board Member for 2 terms, Chair of the Spanish Families Network, and member of the BCS Diversity Outreach Team. Clara is bilingual (Spanish and English) and is passionate about facilitating the change she wants to see in the world at the local and international levels. She and her husband have a daughter at BCS.

Trenna Sutcliffe is originally from Canada having received her masters in the Department of Medical Biophysics from the University of Toronto and her Doctor of Medicine (MD) from McMaster University before she moved to the Bay Area and completed her Masters in Health Research and Policy at Stanford University. Trenna is the founder of Sutcliffe Development and Behavioral Pediatrics, an organization that evaluates and treats children with behavioral and developmental needs as well as provides family education and counseling to help students with special needs flourish and achieve their potential. Services are provided for students with, among others, autism, ADHD, anxiety, depression, psychiatric disorders, developmental delays & disabilities, sensory impairments, learning disorders & school problems, habit disorders, and genetic disorders.

At BCS, Trena has conducted parent education workshops for the Diverse Learners' committee and provided invaluable support for the middle school wellness program. She is passionate about supporting families who are concerned about their child's development and behavior as well as empowering parents as advocates for their child(ren). She and her husband have three children at BCS.

Superintendent Hersey will share these nominations in an upcoming school newsletter so that the public will have an opportunity to provide input prior to the next board meeting's vote. Ann Waterman Roy thanked Tom Dennedy for his many contributions to the Board. Chair John Phelps thanked David Jaques and the ad hoc team members for their time.

4. BCS Educators Effectiveness Entitlement Grant Y2017 – 2nd Reading

Founding Superintendent Hersey shared BCS's 2016-2017 expenditure plan for the funds from the Educators Effectiveness Entitlement Grant. This plan, with its recommendation to spend the \$64,721 that BCS received towards the state approved areas of "Beginning teacher and administrator support and mentoring" and "Professional development for teachers and admin aligned to state content standards" was first presented at the April 24, 2017 Board meeting.

Founding Superintendent Hersey reviewed that BCS's ten staff development days prior to the beginning of the school year when \$31,000 was spent on new teacher support and \$97,500 was spent on workshops aligned to state content standards for certificated teachers and admin meet the criteria for which these funds may be used and is aligned to the school's LCAP.

Francis La Poll moved that BCS's Educators Effectiveness Entitlement Grant Y2017 be allocated to "Beginning teacher and administrator support and mentoring" and "Professional development for teachers and admin aligned to state content standards." With a second from Andrea Eyring, the motion passed by a 8-0 vote.

5. Teacher Housing Report

Dr. Mary Anne Dewan, SCCOE Deputy Superintendent, shared the May 2016 SCCSBA/SCCOE Teaching Housing Symposium: A Policy and Practice Discussion Report highlighting some additional resources such as AB 1182, Landed, a company that helps teachers secure the second help of a down payment, and Homes for Heroes, an organization that could provide resources or discounts.

Superintendent Hersey thanked Dr. Dewan for sharing this valuable report as BCS, like most schools in the bay area, is also facing this challenge and has a strategic planning team that is working specifically on this issue.

6. Stretch To Kindergarten Program Evaluation 2016

Superintendent Hersey introduced Betsy Nikolchev, Executive Director of the Family Engagement Institute. BCS is proud to be entering into its 3rd year partnering with FEI on the Stretch To Kindergarten ("STK") program to close the achievement gap through providing a high quality educational pre-K program to free and reduced lunch eligible students who have no preschool experience.

Ms. Nikolchev presented an evaluation of the 2016 BCS STK program, conducted by the Stanford University Graduate School of Education, which served 17 students with two BCS teachers and seven student interns. Data on Program Quality, Student Outcomes, Family Engagement, and Staff Engagement were shared all detailing a high level of achievement and satisfaction with the program.

Mr. Nikolchev shared that the 2017 program is off to a strong start with 16 students already enrolled, 14 of whom are Spanish speakers.

V. CLOSED SESSION

The Board convened to Closed Session to consider and/or take action upon any of the following items:

1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)

2. Public Employee Performance Evaluation (Section 54957)

Superintendent/Principal

VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 10:25 pm. John Phelps, Board Chair, reported that no action had been taken.

VII. ADJOURNMENT

The meeting was adjourned by John Phelps, Board Chair, at 10:28 pm.