

## MINUTES

### BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, Ca 94022

August 14, 2017

6:30 pm

#### Regular Board Meeting

#### I. PRELIMINARY

##### A. **CALL TO ORDER**

Meeting was called to order by Board Chair, John Phelps, at 7:36 pm.

##### B. **ROLL CALL**

		Present	Absent
Andrea Eyring	(6/30/19)	<u>  x  </u>	<u>      </u>
Joe Hurd	(6/30/18)	<u>  x*  </u>	<u>      </u>
David Jaques	(6/30/18)	<u>  x  </u>	<u>      </u>
Francis La Poll	(6/30/18)	<u>  x  </u>	<u>      </u>
John Phelps	(6/30/18)	<u>  x  </u>	<u>      </u>
Clara Roa	(6/30/20)	<u>  x  </u>	<u>      </u>
Ann Waterman Roy	(6/30/19)	<u>  x  </u>	<u>      </u>
Trenna Sutcliffe	(6/30/20)	<u>  x  </u>	<u>      </u>
Rich Ying	(6/30/19)	<u>  x  </u>	<u>      </u>

\*Joe Hurd arrived at 6:53 pm

##### C. **APPROVAL OF AGENDA**

Founding Superintendent Hersey requested items VI.1. & VI.2. be pulled from the agenda.

A motion to approve the agenda, as amended, was made by Andrea Eyring, seconded by David Jaques, and passed by a vote of 8-0.

#### II. COMMUNICATIONS

##### A. ORAL COMMUNICATIONS:

No one wished to address the board

##### B. For Information: Principal/Administrator's Report

Founding Superintendent Wanny Hersey shared the following:

- Cynthia Bricton, Jessica Lura and Wanny Hersey attended the ISTE Conference. Jessica Lura and Wanny Hersey presented on Global Citizenship Day along with educators from all over the world. Superintendent Hersey assisted Ms. Lura in presenting an Ignite Session and

then held two Table Talks on STEAM and Global Competency. Superintendent Hersey thanked the Board for allowing them to go.

- A couple of years ago, Ms. Lura and 8th grade students presented at the CDE's Global Education Summit at the Santa Clara County Office of Education. BCS is highlighted in the state department's publication; Jessica Lura is listed as a contributor.
- BCS will be one of only 20 "Global Lead Schools" from different countries in the world, and the only US school, to have students participate in an initiative #Decarbonize: Decolonize. BCS students will be collaborating with other students to write a paper that will be presented at the United Nations Conference, COP23, held this year in Germany. Every middle school student was invited to participate and Andrew Lipson, Dan Gross, and Ms. Hersey have been working with a group of 35 middle school students every week since July. With the start of school, the students decided to push this into the MS Clubs program so it will have an official place in the school.
- One of the August staff development days was spent at the Riekes Center, founded by Gary Riekes. This is a space set up to *provide each student with the best possible opportunity to define and accomplish individual goals, build character and learn transferable life skills*, a mission very much aligned to BCS's. The staff members were taken through activities that ranged from photography to drumming to archery and core strengthening, all very much like what we offer students in the BCS co- and extra-curricular programs. It was a great opportunity for everyone to be students for the day.
- The 10-day summer professional development culminated with the BCS staff attending a screening of "An Inconvenience Sequel." Prior watching the movie, the teachers were introduced to pre-screening classroom activities by the developer of the curricula, Carey Stanton, from the National Wildlife Federation. They were also introduced to the latest climate change data as well as current innovations in that space from Dipendar Saluja, BCS parent. Post-screening, the teachers continued to work on follow-up activities as well as learn about environmental conversation initiatives students and the school can get involved with.
- Founding Superintendent Hersey acknowledged staff members who led sessions during the August Professional Development and thanked Jessica Lura, Jennifer Anderson-Rosse, Charles Morgan, and Lisa Stone for their work on another very successful 10 days of training.
- Founding Superintendent Hersey welcomed back Susan von Felten, who will be serving as an Interim Administrator.

Principal/Director of Instructional Services Cynthia Bricton shared the following:

- Principal Bricton shared that she was excited about the addition of all the amazing new staff.
- Principal Bricton got to experience the 10 days of Professional Development and was so impressed that whether it was on-boarding the new staff, or technology slams or film festivals, one of the incredible things about Bullis is the depth of knowledge is so deep that the entire training can be done in-house. Staff members like Jessica Lura, Jennifer Anderson-Rosse, Wanny Hersey are not only able to provide content training but also able to seep these with the school's mission, strategic goals, and then move on to fun things as well as fold in community building.
- The Grade Level Picnics were also a new experience. They were incredibly well-attended by students, parents, and staff.

Assistant Principal Jennifer Anderson-Rosse highlighted the following:

- This year, a new course, PBL 101, was developed for new staff as part of our new staff on-boarding. They spent an entire day focused on PBL so they could hit the ground running when planning with the returning staff.

- AP Jennifer Anderson also loved the picnics, expressing how nice it was to reconnect with all the returning families and to welcome the new ones.
- A special thank you to Jessica Lura who took on a lot of the Professional Development this summer.

D. For Information: Board/Staff Discussions

John Phelps, Chair, reported attending the Friday staff development and was blown away by the energy in the room.

### III. INFORMATION/ACTION ITEMS

#### 1. **Presentation - Presentation of 2017-2018 Bullis Charter School Staff**

Founding Superintendent Hersey introduced the 2017-2018 staff and commended those who worked over the summer by:

- attending conference/workshops;
- presenting on behalf of BCS at conferences/workshops;
- presenting at the summer professional development; and/or
- taking on new leadership roles in 2017-2018.

Founding Superintendent Hersey acknowledged the Team Leaders for their work recruiting and interviewing new staff as well as designing and executing the 2-week summer professional development for the school, with special recognition for Jessica Lura, Jennifer Anderson-Rosse & Lisa Stone.

Each staff member introduced himself/herself to the Board and shared his/her reason for choosing to be a part of Bullis Charter School. The Board members expressed their gratitude to the staff for their work and dedication to the students and the school.

A fifteen-minute recess was taken.

#### 2. **Election of Officers**

John Phelps, Chair, proposed the appointment of the following Officers of the Corporation:

Chair: John Phelps

Secretary: Francis La Poll

Treasurer: Andrea Eyring

Vice Chair Governance: Joe Hurd

Vice Chair Education: Ann Waterman Roy

Foundation Liaison: Clara Roa

A motion to approve the slate of BCS Officers of the Corporation was made by David Jaques, seconded by Rich Ying, and passed by a vote of 9-0.

#### 3. **Board Meeting Calendar**

The Board reviewed the proposed 2017-2018 Board meeting calendar and chose the following dates:

- |                                 |                                |
|---------------------------------|--------------------------------|
| • August 14, 2017               | • November 27, 2017 (possible) |
| • August 28, 2017 (possible)    | • December 4, 2017             |
| • September 11, 2017            | • January 8, 2018              |
| • September 25, 2018 (possible) | • January 29, 2018 (possible)  |
| • October 2, 2017               | • February 5, 2018             |
| • October 16, 2017 (possible)   | • February 26, 2018 (possible) |
| • November 6, 2017              | • March 5, 2018                |

- March 19, 2018 (possible)
- April 2, 2018
- April 23, 2018 (possible)
- May 7, 2018
- May 21, 2018 (possible)
- June 4, 2018
- June 18, 2018 (possible)

Joe Hurd moved to adopt the proposed meeting dates. With a second from Ann Waterman Roy, the motion passed by a 9-0 vote.

**4. Board Retreat**

November 3, 2017 was discussed as a tentative date for the annual Board retreat Board.

**IV. CLOSED SESSION**

The Board held a Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. Public Employee Performance Evaluation (Section 54957)**  
Founding Superintendent

**V. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

The meeting was reconvened to open session at 10:06 pm. John Phelps, Chair, reported that no action was taken.

**VI. CONSENT AGENDA ITEMS**

The Superintendent/Principal recommends approval of all consent agenda items.

- |                          |  |
|--------------------------|--|
| <b>1. Minutes</b>        | Approval of the Minutes from the June 5, 2017 Board meeting<br>(this item was pulled from the agenda)          |
| <b>2. Minutes</b>        | Approval of the Minutes from the June 20, 2017 Special Board meeting<br>(this item was pulled from the agenda) |
| <b>3. Check Register</b> | Approval of the BCS May 2017 Check Register  |
| <b>4. Check Register</b> | Approval of the BCS June 2017 Check Register   |
| <b>5. Check Register</b> | Approval of the BCS July 2017 Check Register   |
| <b>6. Personnel</b>      | Approval of August 14, 2017 Personnel Report.  |

A motion to approve consent agenda VI.3. was made by Andrea Eyring, seconded by Ann Waterman Roy and passed by a vote of 9-0.

A motion to approve consent agenda VI.4. was made by Andrea Eyring, seconded by Ann Waterman Roy and passed by a vote of 8-0-1 (Joe Hurd abstained).

A motion to approve consent agenda VI.5. was made by Andrea Eyring, seconded by Ann Waterman Roy and passed by a vote of 9-0.

A motion to approve consent agenda VI.6. was made by Andrea Eyring, seconded by Ann Waterman Roy and passed by a vote of 8-0-1 (Francis La Poll abstained).

**VII. INFORMATION/ACTION ITEM**

**5. Approval of Employment Agreement Addendum for Superintendent/Principal.**

Francis La Poll moved to approve the Employment Agreement Addendum for Superintendent/Principal. With a second from Joe Hurd, the motion passed by a vote of 9-0.

**VIII. ADJOURNMENT**

The meeting was adjourned by John Phelps, Board Chair, at 10:25 pm.