

MINUTES

BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, Ca 94022

May 7, 2018
7:00 pm

Regular Board Meeting

I. PRELIMINARY

A. **CALL TO ORDER**

Meeting was called to order by John Phelps, Board Chair, at 7:07 pm

B. **ROLL CALL**

		Present	Absent
Andrea Eyring	(6/30/19)	<u> x </u>	<u> </u>
Joe Hurd	(6/30/18)	<u> x </u>	<u> </u>
David Jaques	(6/30/18)	<u> x </u>	<u> </u>
Francis La Poll	(6/30/18)	<u> x* </u>	<u> </u>
John Phelps	(6/30/18)	<u> x </u>	<u> </u>
Clara Roa	(6/30/20)	<u> </u>	<u> x </u>
Ann Waterman Roy	(6/30/19)	<u> x </u>	<u> </u>
Trenna Sutcliffe	(6/30/20)	<u> x </u>	<u> </u>
Rich Ying	(6/30/19)	<u> x** </u>	<u> </u>

* Francis La Poll arrived at 7:40 pm

** Rich Ying arrived at 7:55 pm

C. **APPROVAL OF AGENDA**

Pull Consent Agenda III.2 Approval of the Minutes from the December 4, 2017 Board meeting as that had already been approved.

Move Agenda IV.6 Prop 39 and Open Enrollment Study Team to after Closed Session

A motion to approve the agenda, as amended, was made by Andrea Eyring, seconded by Ann Waterman Roy, and approved by a vote of 6-0

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS

No one wished to address the board.

B. For Information: Principal/Administrator's Report

Principal/Director Cynthia Britson shared the following:

- The mid-term WASC accreditation took place Sunday, 4/29 to Tuesday, 4/31. The visiting team visited both campuses, spending a lot of time observing in classroom; they also met with staff, students, parents, and the leadership team. Prior to leaving, they shared the following:
 - BCS is on track with the WASCH goals

- They were impressed with how our teachers know our students well and modify instruction based on student needs on the spot.
 - They were impressed with the BCS associate teacher program.
 - Students exhibited a high level of confidence and sophistication of their language to explain their learning.
 - They encouraged BCS to better capture the many positives things observed, such as school culture, and programs and curricula such as STEAM, computer science, and design thinking in our goals.
- Season of Musicals - We had the 4-5th grade Musical Singin' in the Rain in April (North & South) and the K-3rd grade musical Annie Jr last weekend for North. These shows were fantastic, full length productions put on by Katelyn Miller and Jocelyn Pickett. South performance of Annie Jr. will be taking place next weekend.
 - The 3rd Annual MakerFaire took place this past Saturday with over 137 students participating in making activities, sharing their projects, presenting their passions and personal skills, and teaching other students. Kudos to Jessica Lura for the phenomenal job she did organizing this event once again.
 - The annual Parent, Staff, and Student Surveys were distributed last Thursday. The deadline for the parent survey is May 11th; the staff and student surveys will close on May 17th. The results will inform our school goals as well as provide data for our Strategic Planning, WASC, and LCAP.
 - Lisa Stone spoke at the Foundation Leadership Circle event last weekend.
 - Patty Hintz and Chelsea Anderson will be teaching the Stretch to Kindergarten Program this summer.
 - We have many events coming up. Please see the list of events and come out to some of our amazing end of year events in the next weeks.

Assistant Principal Jennifer Anderson-Rosse shared the following:

- ELPAC testing, the new state test for our English Learners, is complete for this year. We expect the results some time this summer. This data will be used to reclassifying students. Thank you to Karen Soukup-Mutz (South) and Jennifer Rickabaugh (North) for administrating most of the ELPAC testing.
- CAASPP testing for the middle school students was completed last week. We had much fewer technical issues than in the past, and we are completing a small amount of make-ups this week. The 3rd-5th grade CAASPP testing will take place the week of May 21st at both sites. Second graders will be taking the CogAt that week.
- This Wednesday, we will be conducting a Code Red/Active Shooter drill with the Los Altos Police Department to ensure that we are fully prepared in case of an emergency.

D. For Information: Board/Staff Discussions

Member Andrea Eyring commended the staff for their work on the WASC accreditation.

Member Trenna Sutcliffe shared that she attended the Chinese Language Speech Contest and wanted to congratulate the Mandarin team for supporting the students, providing opportunities for them to practice public speaking as well as take risks.

Member Ann Waterman Roy sat in on the WASC parent meeting and came away excited not only for what her children are currently experiencing but after hearing from other parents, what also for what's upcoming, especially how the BCS program inspires a love of learning. She is also seeing how her daughter is internalizing what she is learning at home.

Chair John Phelps reported he attended the Reading Partners fundraising event.

III. CONSENT AGENDA ITEMS

The Superintendent/Principal recommends approval of all consent agenda items.

1. **Minutes** Approval of the Minutes from the November 3, 2017 Special Board meeting
2. **Minutes** Approval of the Minutes from the December 4, 2017 Board meeting
3. **Minutes** Approval of the Minutes from the January 8, 2018 Board meeting
4. **Minutes** Approval of the Minutes from the April 2, 2018 Board meeting
5. **Minutes** Approval of the Minutes from the April 16, 2018 Special Board meeting
6. **Cash Register** Approval of the March 2018 Check Register

APPROVAL OF CONSENT AGENDA

Consent Agenda Item 2 was pulled as it had been already been previously approved.

A motion to approve consent agenda was made by Ann Waterman Roy, seconded by David Jaques, and passed by a vote of 6-0.

IV. INFORMATION/ACTION ITEMS

1. ***My Name, My Identity* Student Art Exhibit Winners**

Amy Felder, BCS Art Specialist, shared that of the twelve artists whose art work were exhibited in the *My Name, My Identity* showcase that was a part of the 2018 Santa Clara County National Bilingual/Multilingual Learner Advocacy Month Symposium on April 16, 2018, ten of them were BCS students'. The following students shared their pieces:

- o **Alyssa Fang** (3rd Grade) - *Me and My Imagination* **First Honors**
- o **May Chen** (2nd Grade) – *Sunny May* **Second Honors**
- o **Matthew Gu** (1st Grade) – *My Name, My Family May* **Second Honors**
- o **Tessa Held** (3rd) – *Monster Inc May* **Second Honors**
- o **Sofia Lee** (5th Grade) – *A Petal of a Lifetime* **Third Honors**
- o **Riya Mehrotra** (3rd Grade) – *Cheerful Riya the Unicorn* **Third Honors**
- o **Alexa Zhang** (4th Grade) – *Mommy and Me* **Third Honors**
- o **Lily Chin** (Kindergarten) – *My Portrait* **Honorable Mention**
- o **Harshini Nagappan** (3rd Grade) – *My Name, My Identity* **Honorable Mention**
- o **Keira Zhang** (4th Grade) – *Chinese New Year* **Honorable Mention**

2. **Chinese Language Teachers' Association of California 43rd Mandarin Speech Contest Winners**

Yanfei Tang, BCS Mandarin Specialist, shared that 9 years ago, BCS started entering students into the state level Mandarin Speech Contest. The number of competitors has steadily increased every year from the 2 students that first year to the 47 this year, evidence of the program's and the students' growth.

Of the forty-seven BCS students who participated in this year's Mandarin Speech Contest in a variety of categories, twenty-nine of them placed (first place – 9 students; 2nd place – 6 students; 3rd place – 2 students; Honorable Mention – 12 students).

First place recipients Ava McClatchie, Eshwar Vinnakota, and Chloey Fang shared their winning speeches.

3. MVLA Bond Measure E

Laura Blakely, Mountain View Whisman School District Board President, presented on behalf of Fiona Walter, sharing information on Measure E, a \$295M bond measure to add facilities in anticipation of enrollment growth and asked for an endorsement from the BCS Board of Directors. \$295 M Bond measure

Francis La Poll moved that the BCS Board of Directors support the resolution in support of Measure E. On a second by Ann Waterman Roy, the motion passed 8-0.

Francis La Poll moved that the BCS Board of Directors endorse Measure E. On a second by Trena Sutcliffe, the motion passed 8-0.

4. Ad Hoc Board Nomination Team

Andrea Eyring, Chair of the Superintendent’s Team, shared the team’s recommendation of the following candidates to fill the upcoming board positions and terms:

- Ben Byon – Term: July 1, 2018 – June 30, 2021
- Joe Hurd – Term: July 1, 2018 – June 30, 2021
- Francis La Poll – Term: July 1, 2018 – June 30, 2021
- David Jaques – Term: July 1, 2018 – June 30, 2020

Ben Byon, the new board member, is the Director of Global Business Development at Google. He resides in Mountain View and has three children who attend BCS.

5. Form 990 and Form 199

Andrea Eyring, Finance Committee Chair, shared that as a not-for-profit corporation, BCS is required by federal and state law to file forms 990 and 199. These have been reviewed by the members of the BCS Finance Committee, and they recommend approval of both forms 990 and 199 in your packet.

Ann Waterman Roy motioned to approve the Bullis-Purissima Elementary School Form 990 and Form 199 for the year ended June 30, 2017. On a second by Joe Hurd, the motion passes by a vote of 8-0.

6. Prop 39 and Open Enrollment Study Team

This item was moved to after Closed Session.

7. Staff Appreciation Week

The BCS Board members will host two breakfasts for the staff, one at each campus, during the week of May 14-18, 2018, to be coordinated by Trena Sutcliffe.

8. BCS LCAP 2018-2019

Cynthia Britson, Principal/Director of Instructional Services, presented a draft of the BCS 2018-2019 Local Control Accountability Plan reviewing the school’s progress on each of the goals.

Principal/Director Britson also shared highlighted some of the changes and updates to the plan as a result of input from staff members, parents, and most recently, the WASC accreditation team members before soliciting input from the Board members. Members Ann Waterman Roy and Trena Sutcliffe volunteered to review the LCAP in more detail.

V. CLOSED SESSION

The Board held a Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. Public Employee Performance Evaluation (Section 54957)**
Founding Superintendent

VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 10:24 pm. John Phelps, Chair, reported that no action was taken.

VII. INFORMATION/ACTION ITEMS

6. Prop 39 and Open Enrollment Study Team

The Board directed Founding Superintendent Hersey to form a Prop 39 and Open Enrollment Study Team.

VIII. FUTURE AGENDA ITEMS

- 2018-2019 LCAP
- 2018-2019 Budget

IX. ADJOURNMENT

The meeting was adjourned by John Phelps, Board Chair, at 10:26 pm.