

MINUTES
BULLIS CHARTER SCHOOL
BOARD OF DIRECTORS

Approved March 1, 2021

February 1, 2021
6:00 pm

Regular Board Meeting

This meeting was held virtually via Zoom Webinar.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Francis La Poll, Board Chair, at 6:00 pm.

B. ROLL CALL

		Present	Absent
Trenna Sutcliffe	(6/30/21)	<u> X* </u>	<u> </u>
Ben Byon	(6/30/21)	<u> X </u>	<u> </u>
Francis La Poll	(6/30/21)	<u> X </u>	<u> </u>
Dorothy An	(6/30/22)	<u> X </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u> X** </u>	<u> </u>
Thomas Yih	(6/30/22)	<u> X </u>	<u> </u>
Robert Chang	(6/30/23)	<u> X </u>	<u> </u>

*Trenna Sutcliffe arrived at 6:04 pm.

**Andrea Eyring arrived at 6:14 pm.

C. APPROVAL OF AGENDA

A motion to approve the agenda was made by Thomas Yih, seconded by Ben Byon, and passed 5-0.

		Aye	Nay	Abstain	Absent
Trenna Sutcliffe	(6/30/21)	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Ben Byon	(6/30/21)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Francis La Poll	(6/30/21)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Dorothy An	(6/30/22)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Thomas Yih	(6/30/22)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Robert Chang	(6/30/23)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

III. CLOSED SESSION

The Board went into closed session at 6:03pm to discuss the following items:

- A. Public Employee Performance Evaluation (Gov. Code §54957) - Superintendent/Principal**
- B. Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

III. CONVENE OPEN SESSION/REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 7:18 pm. Francis La Poll, Board chair, reported that no reportable action had been taken.

IV. PUBLIC COMMENT

Board Chair opened the meeting for public comment. No members of the public provided comment.

V. BOARD & STAFF COMMENTS / REPORTS

A. Report from the Superintendent/Principal, Maureen Israel

Superintendent/Principal Israel spoke on:

- Charter Monitoring by SCCOE staff included virtual visits with staff, parents, and classrooms as well as site visits for review of records. Report will be released once all County-authorized charter visits are completed in approximately one month.
- “The Adventure Continues” - All Staff Professional Learning on January 19th; focussed on building staff connections; 20+ teachers lead choice sessions in areas such as best practices in math instruction, feedback, building class community, and collaboration.
- Workshop led by Cambrian Group with principals and key instructional directors as first step in the Strategic Planning process; next steps will be to engage other various stakeholders in the community, including board, parents, and staff.
- Winter NWEA testing is wrapping up. We had the opportunity to bring 130 remote students onsite; thanks to the work of Lisa Stone for organizing sessions.

B. Board Member Reports

Board member Eyring reported that the quarterly meeting with LASD went well. Admin and key staff met to collaborate and coordinate on various facilities and operational considerations, as well as logistics in light of LASD middle schools’ return to campus (which is currently on hold due to public health conditions).

Board member Sutcliffe expressed her appreciation to the Drama team for organizing virtual after school performing arts programs for students.

VI. CONSENT AGENDA

- A. Minutes** Approval of Minutes from the January 4, 2021 Board meeting
- B. Check register** Approval of the BCS November 2020 Check Register
- C. Check register** Approval of the BCS December 2020 Check Register

A motion to approve agenda items VI.A-C. was made by Andrea Eyring, seconded by Ben Byon, and passed unanimously.

VII. INFORMATION/ACTION ITEMS

A. School Accountability Report Card (SARC)

The Board reviewed and expressed their appreciation for staff's work on a draft of the 2019-2020 SARC.

A motion to approve/adopt the SARC was made by Andrea Eyring, seconded by Trena Sutcliffe, and passed unanimously.

B. In-person learning

Superintendent/Principal Israel reported that remote families were again surveyed and approx. 90 K-5 students and approx. 40 middle school students expressed interest in returning to in-person learning. Staff is working on logistics of bringing these additional students back to campus, including re-rostering, staffing, etc. The date that these students will join the current in-person students (approx. 375) is tentatively set for March 1st (K-5) and March 15th (6-8).

C. Enrollment update

Superintendent/Principal Israel reported that the Open Enrollment period for the 2020-21 school year closed Jan. 15th. A virtual lottery was held on Jan. 23rd and notifications are in the process of being sent out to families with offers of enrollment for the upcoming school year.

D. Bylaws revisions

The Board discussed revisions and tasked members An and Eyring with reviewing the current version and coming back to the Board with a red-lined copy of suggested changes.

E. Nominating Committee board member appointments

The Board discussed Board members whose terms were expiring and identified the need for them to give notice by March of their intent moving forward. Board members Eyring, Yih, and Sutcliffe will join with two members from the BPES Foundation as well as one member of the Bullis Boosters Club to begin meeting as a Committee with hopes to have new nominees by June 30, 2021. Board members also discussed their priorities in the qualities of prospective Board candidates which included: understanding mission-driven governing, having diverse viewpoints and well-rounded advice that will challenge the board to grow, commitment to putting in the time and effort to do what is needed for the best of the school, and an ability to be able to support initiatives that receive a consensus vote, even if not that member's preference.

VIII. FUTURE AGENDA ITEMS

The Board considered items for future Board Meeting Agendas.

- Budgeting Priorities & Processes (i.e. staffing, program implementations, etc.)

IX. ADJOURNMENT

The meeting was adjourned at 8:00 pm.