

MINUTES
BULLIS CHARTER SCHOOL
BOARD OF DIRECTORS

Approved January 9, 2023

December 12, 2022
7:00 pm

Primary Location:
102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Room 28

Teleconference Location:
1124 Covington Road, Los Altos, CA 94024 (South Campus), Room 8

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Sanjeev Dutta, Board Chair, at 7:00 pm.

B. ROLL CALL

		Present	Absent
Dorothy An	(6/30/22)	<u>X*</u>	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____
Rob Chang	(6/30/23)	<u>X</u>	_____
Ben Byon	(6/30/24)	<u>X</u>	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____
Sy Fahimi	(6/30/24)	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X**</u>	_____

*Dorothy An arrived at 7:01pm

**Rudolph Araujo arrived at 7:06pm

II. PUBLIC COMMENT

The Board Chair opened the meeting for public comment. No public provided comment.

III. BOARD & STAFF COMMENTS / REPORTS

A. Report from the Superintendent/Principal, Maureen Israel

Ms. Israel reported on:

- The middle school musical The Addams Family and the upcoming auditions for the spring musical The Lion King Jr.
- The Hour of Code, which was done in all classrooms K-8
- BCS participating as a Climate Action school
- Last day before Winter Break is Wednesday, December 21. Staff will report back on January 6 for a day of in-service.
- Kevin Iwai's work as new choir teacher at BCS and the resumption of choir ensembles before and after school

B. Board Member Reports

Board member Andrea Eyring reported on the recent LASD Quarterly Facilities meeting. Board member Sanjeev Dutta reported that the Addams Family performances were wonderful and well-received.

IV. CONSENT AGENDA

- A. Minutes** Approval of Minutes from the November 7, 2022 Board meeting
- B. Check Register** Approval of BCS September 2022 Check Register
- C. Check Register** Approval of BCS October 2022 Check Register
- D. Board Ratification** Ratification of United Health Care contract

****Items IV.B & IV.C were pulled for discussion prior to motion.****

A motion to approve agenda items IV.A-D. was made by Andrea Eyring, seconded by Rob Chang, and passed unanimously.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

V. REGULAR AGENDA FOR DISCUSSION AND ACTION

A. Portrait of a Graduate Presentation

The Board received information on the Portrait of a Graduate program from Batelle for Kids (25 minutes)

B. Financial Update

EdTec provided a financial update on the school, including BCS actuals through October and an updated forecast. (10 minutes)

C. 2022-2023 1st Interim Financial Report

The Board discussed and considered the draft 1st Interim Financials. (10 minutes)

A motion to approve was made by Andrea Eyring and seconded by Rudolph Araujo. Motion was passed unanimously.

D. 2021-2022 Audit Report

The Board discussed and considered a draft of the 2021-2022 Audit Report report prepared by outside auditors. (10 minutes)

A motion to approve the draft after the Finance Committee’s audit subcommittee did a final review was made by Andrea Eyring and seconded by Rudolph Araujo. Motion was passed unanimously.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

E. Finance Committee Membership

The Board considered the Financial Committee Chair’s recommendation of adding Ting Nie to the finance committee. (5 minutes)

A motion to approve was made by Andrea Eyring and seconded by Dorothy An. Motion was passed unanimously.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

F. Entrepreneurship and Financial Literacy

The Board received an update on progress towards innovation in the areas of entrepreneurship and financial literacy programs. (10 minutes)

G. Alumni Engagement

The Board received an update on actions taken towards engaging BCS alumni. (10 minutes)

H. Open Enrollment

The Board received an update on enrollment outreach and community engagement actions taken for the 2023-2024 school year. (10 minutes)

I. Superintendent/Principal Employment

Board will consider an employment contract (FY 2023-2024) for Superintendent/Principal Maureen Israel. (10 minutes)

****Items V.I. was pulled from the agenda.****

VI. FUTURE AGENDA ITEMS

The Board discussed no future agenda items.

VII. CLOSED SESSION

The Board went into closed session at 8:49 pm to discuss the following items:

A. Public Employee Performance Evaluation (Gov. Code §54957) - Superintendent/Principal

B. Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)

VIII. CONVENE OPEN SESSION/REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 9:40pm.

IX. ADJOURNMENT

The meeting was adjourned at 9:40pm.