

MINUTES

BULLIS CHARTER SCHOOL BOARD OF DIRECTORS

May 4, 2020
6:00 pm

Regular Board Meeting

In accordance with Executive Order N-25-20, this meeting was held at a single physical location:
102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Multi-Purpose Room.
Compliance with social distancing guidelines was required. Meeting was also live streamed.

I. PRELIMINARY

A. **CALL TO ORDER**

Meeting was called to order by Francis La Poll, Board Chair, at 6:00 pm.

B. **ROLL CALL**

		Present	Absent
David Jaques	(6/30/20)	<u>X</u>	_____
Clara Roa	(6/30/20)	<u>X</u>	_____
Trenna Sutcliffe	(6/30/20)	<u>X</u>	_____
Ben Byon	(6/30/21)	<u>X</u>	_____
Francis La Poll	(6/30/21)	<u>X</u>	_____
Dorothy An	(6/30/22)	<u>X</u>	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____

C. **APPROVAL OF AGENDA**

Board Chair Francis La Poll introduced an amendment to remove David Jaques name from board members extending term (Item VI.B). A motion to approve the agenda, as amended, was made by Trenna Sutcliffe, seconded by Andrea Eyring, and passed unanimously.

II. CLOSED SESSION

The Board will meet in closed session to discuss the following items:

A. **Public Employee Performance Evaluation (Gov. Code §54957) - Interim Superintendent**

B. **Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

III. CONVENE OPEN SESSION

Closed session was suspended and the meeting was reconvened to open session at 7:00 pm.

IV. PUBLIC COMMENT

Board chair opened the meeting for public comment. Elizabeth Staesnick, Sara Cannon, Joseph Stark, Olivia Bao, Kate Stephens, Neda Chlala, and David Lam commented.

V. BOARD & SUPERINTENDENT COMMENTS / REPORTS

A. **Interim Superintendent Report - None**

B. **Board Member Reports - None**

VI. CONSENT AGENDA

A. **Check Register** Approval of the BCS March 2020 Check Register

A motion to approve agenda item VI.A., was made by Trenna Sutcliffe, seconded by Andrea Eyring, and passed 5-0-3.

		Aye	Nay	Abstain	Absent
David Jaques	(6/30/20)	_____	_____	<u> X </u>	_____
Clara Roa	(6/30/20)	_____	_____	<u> X </u>	_____
Trenna Sutcliffe	(6/30/20)	<u> X </u>	_____	_____	_____
Ben Byon	(6/30/21)	_____	_____	<u> X </u>	_____
Francis La Poll	(6/30/21)	<u> X </u>	_____	_____	_____
Dorothy An	(6/30/22)	<u> X </u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u> X </u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u> X </u>	_____	_____	_____

B. **Term Extensions** Approval of extension of Board Terms of Trenna Sutcliffe to December 31, 2020 and Board Term of Clara Roa to September 30, 2020.

A motion to approve agenda item VI.B., was made by David Jaques, seconded by Thomas Yih, and passed unanimously.

VII. INFORMATION/ACTION ITEMS

A. **Charter Renewal and WASC Timelines**

Interim Superintendent Brian Köhn presented updates and recommendations for these processes which will be taking place in the upcoming school years.

B. **Academic Excellence**

Interim Superintendent Brian Köhn along with staff member Lisa Stone provided an initial report including academic performance data and answered questions from Board members.

C. Consideration of LASD Offer to Extend Facilities Agreement

Board members considered the Los Altos School District’s proposal to extend the current facilities agreement by two years.

A motion to authorize the negotiation committee to extend the current facilities agreement by two years was made by Clara Roa, seconded by Trenna Sutcliffe, and passed unanimously.

D. Update on BCS Budget Process for 2020-21

Irene Chen and Trevor Skelton, EdTec, and Andrea Eyring, Finance Committee Chair, presented an update on the budgeting process for the 2020-21 school year.

Public comment on this item was given by Chris Welborn.

E. Form 990 and Form 199

Andrea Eyring, Finance Committee Chair, presented the Bullis-Purissima Elementary School Form 990 and Form 199 for the year ended June 30, 2019 as recommended by the Finance Committee. Board members discussed and identified a typographical error in the school description needing correction.

A motion to approve as recommended, with the correction of error in description was made by Dorothy An, seconded by Clara Roa, and passed unanimously.

F. Schedule Adjustment - Physical Education

Interim Superintendent Brian Köhn presented a proposal to remove physical education requirement from the online school day for the remainder of the current school year to the Board for consideration. Board members asked clarifying questions and discussed their values/priorities in considering schedule changes.

Savannah Lunsford, Olivia Bao, Joseph Stark, Chris Welborn, Dana Kincaid, Kiran Raina, Sydney Pestcoe, and Edward Grinewich-Yonashiro offered public comments.

A motion to allow the Interim Superintendent to work with staff to adjust the schedule so that the physical education works best with student needs was made by Andrea Eyring, seconded by David Jaques, and passed 6-2.

		Aye	Nay	Abstain	Absent
David Jaques	(6/30/20)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Clara Roa	(6/30/20)	<u> </u>	<u> X </u>	<u> </u>	<u> </u>
Trenna Sutcliffe	(6/30/20)	<u> </u>	<u> X </u>	<u> </u>	<u> </u>
Ben Byon	(6/30/21)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Francis La Poll	(6/30/21)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Dorothy An	(6/30/22)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Thomas Yih	(6/30/22)	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

G. Staff Appreciation Week

Members discussed how the Board would participate in BCS Staff Appreciation Week taking place May 4-8, 2020.

A motion to allocate \$25 per staff member for the purchase of Starbucks gift cards was made by Francis La Poll, seconded by Trena Sutcliffe, and passed unanimously.

VIII. FUTURE AGENDA ITEMS

The Board considered items for future Board Meeting agendas.

NOTE: The Board went back into Closed Session at 12:05 am and returned from closed Session at 12:35 am. Board Chair Francis La Poll announced that no action had been taken in closed session.

IX. ADJOURNMENT

The meeting was adjourned at 12:36 am.