AGENDA

FINANCE COMMITTEE
BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, CA 94022 (North Campus)

May 28, 2020
7:00 pm

Room 41

Special Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE FINANCE COMMITTEE BY PUBLIC

The Bullis Charter School ("School") welcomes your participation at the School's Finance Committee meetings. The purpose of a public meeting of the Finance Committee ("Committee") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

Agendas are available to all audience members at the door to the meeting.

"Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment."

"Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Committee can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Committee may give direction to staff to respond to your concern or you may be offered the option of returning with a public-requested item.

With regard to items that are on the agenda, you may specify that agenda item on your blue request to speak form and you will be given an opportunity to speak for up to three (3) minutes when the Committee discusses that item.

When addressing the Committee, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Members of the public may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Committee can respond, interact, and act upon the item.

I. **PRELIMINARY**

A. **CALL TO ORDER**
Meeting was called to order by the Finance Committee Chair at _____.

B. **ROLL CALL**

	Present	Absent
Hui-Chien Chang	_____	_____
Carty Chock	_____	_____
Andrea Eyring	_____	_____
Jennifer Gilbert	_____	_____
David Jaques	_____	_____
Olivia Liao	_____	_____
Martha McClatchie	_____	_____
Adam Mitchell	_____	_____
Louise Tsoi	_____	_____
Tom Yih	_____	_____
Dora Yuen	_____	_____

C. **APPROVAL OF AGENDA**

Motion by: _____
Seconded by: _____

Vote:
Hui-Chien Chang	_____
Carty Chock	_____
Andrea Eyring	_____
Jennifer Gilbert	_____
David Jaques	_____
Olivia Liao	_____
Martha McClatchie	_____
Adam Mitchell	_____
Louise Tsoi	_____
Tom Yih	_____
Dora Yuen	_____

II. **PUBLIC COMMENTS**

III. **COMMITTEE COMMENTS / REPORTS**

A. **Committee/Staff Discussions**

IV. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Finance Committee to be routine and will be approved/enacted by the Committee in one motion in the form listed below. Unless specifically requested by a Committee member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Finance Committee votes on them. The Chair of the Finance Committee recommends approval of all consent agenda items.

A. Minutes

Approval of the minutes from the April 20, 2020 Finance Committee meeting

APPROVAL OF CONSENT AGENDA

Motion by: _____
Seconded by: _____

Vote:
Hui-Chien Chang _____
Carty Chock _____
Andrea Eyring _____
Jennifer Gilbert _____
David Jaques _____
Olivia Liao _____
Martha McClatchie _____
Adam Mitchell _____
Louise Tsoi _____
Tom Yih _____
Dora Yuen _____

V. INFORMATION/ACTION ITEMS

1. Financial Update

EdTec will provide a financial update on the school, including BCS actuals through April and updated forecast information.

2. PPP Loan

The Finance PPP subcommittee will report to the committee

3. 2020-21 Budget Discussion

Finance Committee members will review the updated 2020-21 budget draft and continue to review and discuss considerations.

4. Financial Analysis

Committee members will discuss the progress of the subcommittees' financial analyses.

VI. FUTURE AGENDA ITEMS

The Committee Members will consider items for future Finance Committee meetings. The committee will also discuss potential dates for future Finance Committee meetings.

VII. ADJOURNMENT

The meeting was adjourned at _____.