

MINUTES
BULLIS CHARTER SCHOOL
BOARD OF DIRECTORS

Approved
November 2, 2020

October 5, 2020
6:00 pm

Regular Board Meeting

Physical Location:

102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Room 57.
Compliance with social distancing guidelines was required.
Additionally, members of the public could attend virtually via Zoom Webinar.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Francis La Poll, Board Chair, at 6:01 pm.

B. ROLL CALL

		Present	Absent
Clara Roa	(12/31/20)	<u>X</u>	<u> </u>
Trenna Sutcliffe	(12/31/20)	<u>X*</u>	<u> </u>
Ben Byon	(6/30/21)	<u>X</u>	<u> </u>
Francis La Poll	(6/30/21)	<u>X</u>	<u> </u>
Dorothy An	(6/30/22)	<u>X</u>	<u> </u>
Andrea Eyring	(6/30/22)	<u>X</u>	<u> </u>
Thomas Yih	(6/30/22)	<u>X</u>	<u> </u>

*Trenna Sutcliffe arrived at 6:03 pm.

C. APPROVAL OF AGENDA

A motion to approve the agenda was made by Andrea Eyring, seconded by Thomas Yih, and passed 5-0.

		Aye	Nay	Abstain	Absent
Clara Roa	(12/31/20)	<u> </u>	<u> </u>	<u>X</u>	<u> </u>
Trenna Sutcliffe	(12/31/20)	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Ben Byon	(6/30/21)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Francis La Poll	(6/30/21)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Dorothy An	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thomas Yih	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

II. REPORT OUT OF CLOSED SESSION

Francis La Poll, Board chair, reported that no reportable action had been taken during the closed session held on September 14, 2020.

NOTE: Board Chair moved to item VII (Consent Agenda) before going into closed session.

III. CLOSED SESSION

The Board went into closed session at 6:05pm to discuss the following items:

- A. **Public Employee Performance Evaluation (Gov. Code §54957) - Superintendent/Principal**
- B. **Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

IV. CONVENE OPEN SESSION/REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 8:48 pm. Francis La Poll, Board chair, reported that no reportable action had been taken.

V. PUBLIC COMMENT

Board Chair opened the meeting for public comment. No members of the public provided comment.

VI. BOARD & SUPERINTENDENT/PRINCIPAL COMMENTS / REPORTS

A. Superintendent/Principal Report

Superintendent/Principal Israel discussed the initial return of some K-1 students to campus as well the staff’s continued efforts to improve and enrich the remote learning program.

B. Board Member Reports

Board member Eyring reported attending virtual back-to-school night for grades K-5 as well as being a part of the “Finance 101” virtual town hall.

Board member Sutcliffe expressed her appreciation for the staff meeting virtually with all families during the first month of school.

VII. CONSENT AGENDA

- A. **Minutes** Approval of Minutes from the September 14, 2020 Board meeting
- B. **Check Register** Approval of the BCS August 2020 Check Register
- C. **Term Extension** Approval of extension of Board Term of Clara Roa to December 31, 2020

A motion to approve agenda items VII.A-C. was made by Andrea Eyring, seconded by Dorothy An, and passed 6-0.

		Aye	Nay	Abstain	Absent
Clara Roa	(12/31/20)	_____	_____	<u> X </u>	_____
Trenna Sutcliffe	(12/31/20)	<u> X </u>	_____	_____	_____
Ben Byon	(6/30/21)	<u> X </u>	_____	_____	_____
Francis La Poll	(6/30/21)	<u> X </u>	_____	_____	_____
Dorothy An	(6/30/22)	<u> X </u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u> X </u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u> X </u>	_____	_____	_____

VIII. INFORMATION/ACTION ITEMS

A. Finance Committee Membership

The Board considered a proposal by Andrea Eyring, Finance Committee Chair, to add Kelly Yu, BBC Treasurer, & Cathleen Nilson as member-at-large to the Finance Committee and remove Martha McClatchie & Adam Mitchell from the committee. Both Martha and Adam’s youngest children completed 8th grade at BCS last year. Ms. Eyring thanked Martha and Adam for their many years of dedicated service to BCS. Ms. Eyring indicated that she does not plan to recommend any additional BCS board members to the Finance Committee at this time, since the board currently only has 7 members.

A motion to approve the new composition of the committee with two new members was made by Andrea Eyring, seconded by Trenna Sutcliffe, and passed unanimously.

		Aye	Nay	Abstain	Absent
Clara Roa	(12/31/20)	<u>X</u>	_____	_____	_____
Trenna Sutcliffe	(12/31/20)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/21)	<u>X</u>	_____	_____	_____
Francis La Poll	(6/30/21)	<u>X</u>	_____	_____	_____
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____

B. Training Regarding Conflicts, Public Records, and the Brown Act

The Board and Charter School Administration heard a presentation and underwent training on conflict of interest, specifically including, but not limited to, the Public Records Act and the Brown Act.

IX. FUTURE AGENDA ITEMS

The Board considered items for future Board Meeting Agendas.

X. ADJOURNMENT

The open meeting was adjourned at 9:38 pm.