

MINUTES

BULLIS CHARTER SCHOOL BOARD OF DIRECTORS

June 5, 2023

6:00 pm

Primary Location:

102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Room 49

Teleconference Location:

1124 Covington Road, Los Altos, CA 94024 (South Campus), Room 8

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Sanjeev Dutta, Board Chair, at 6:08 pm.

B. ROLL CALL

		Present	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____
Thomas Yih	(6/30/22)	_____	<u>X</u>
Rob Chang	(6/30/23)	<u>X*</u>	_____
Ben Byon	(6/30/24)	<u>X**</u>	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____
Sy Fahimi	(6/30/24)	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____

*Rob Chang arrived at 6:18pm

**Ben Byon departed at 6:19pm

II. REPORT OUT OF CLOSED SESSION

Board chair Sanjeev Dutta reported that no action was taken at the May 1, 2023 Regular Meeting.

III. PUBLIC COMMENT

The Board Chair opened the meeting for public comment. One person provided public comment.

IV. BOARD & STAFF COMMENTS / REPORTS

A. Report from the Superintendent/Principal, Maureen Israel

Ms. Israel reported on:

- Closing of Year Events, including:
 - 6th Grade Intersession Events
 - Bear Faire
 - K-5 Open House
 - Junior Olympics
 - 7th Grade Midsummer Night's Dream
 - 8th Grade Culminating Events
- Summer Preparations for new school year

B. Board Member Reports

- Multiple members commented on the success of the Junior Olympics which took place on June 4, 2023.
- Member An and Byon expressed appreciation for all of the events taking place.

V. CONSENT AGENDA

- A. **Minutes** Approval of Minutes from the May 1, 2023 Board meeting
- B. **Check Register** Approval of BCS April 2023 Check Register
- C. **Janitorial Services** Approval of staff recommendation for 2023-24 janitorial services
- D. **Insurance Contract** Approval of CharterSafe Contract 2023-2024
- E. **Banking** Approval to move forward with additional banking relationship

A motion to approve agenda items IV.A-E. was made by Andrea Eyring and seconded by Ben Byon.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	_____	_____	_____	<u>X</u>
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

VI. REGULAR AGENDA FOR DISCUSSION AND ACTION

A. Local Control Accountability Plan

Superintendent/Principal Israel presented the BCS 2023-2024 LCAP for Board review.

A motion to approve BCS 2023-24 LCAP was made by Rudolph Araujo and seconded by Rob Chang.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	_____	_____	_____	<u>X</u>
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	_____	_____	_____	<u>X</u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

B. Financial Update

EdTec provided a financial update including BCS actuals through April 2023, updated forecast information including updates to state budget items.

C. BCS 2023-2024 Budget

The Board reviewed the 2023-2024 Budget as recommended by the Finance Committee.

A motion to adopt the BCS 2023-2024 Budget was made by Rudolph Araujo and seconded by Dorothy An.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	_____	_____	_____	<u>X</u>
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	_____	_____	_____	<u>X</u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

D. Financial Policy

The Board reviewed updates to the current policy.

A motion to approve updates to the current financial policy was made by Rob Chang and seconded by Rudolph Araujo.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	_____	_____	_____	<u>X</u>
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	_____	_____	_____	<u>X</u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

E. Board Member Nominations

Task force members and Board members provided an update to the Board on the nomination process, including identifying and interviewing potential candidates. The following candidates were presented to the Board for consideration:

- Shrut Kriti - Current 3rd grader; legal and engineering background; volunteered for drama, choir, and 8th grade culmination presentations
- Claudine Del-Rosario - Works for mayor’s office of SF with focus on DEI; dedicated and enthusiastic volunteer

F. 2023-2024 Board Meeting Calendar

The Board considered possible dates for upcoming Board meetings.

A motion to approve proposed dates for 2023-2024 Board Meetings, including a tentative meeting on July 10, 2023 and Board Retreat on August 11, 2023 was made by Andrea Eyring and seconded by Rob Chang.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	_____	_____	_____	<u>X</u>
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	_____	_____	_____	<u>X</u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>X</u>
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

III. CLOSED SESSION

The Board went into closed session at 7:33 pm to discuss the following items:

- A. Public Employee Performance Evaluation (Gov. Code §54957) - Superintendent/Principal**
- B. Conference with Legal Counsel - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (three potential matters)**

IV. CONVENE OPEN SESSION

The meeting was reconvened to open session at 8:55 pm.

VIII. FUTURE AGENDA ITEMS

No future agenda items were discussed.

IX. ADJOURNMENT

The meeting was adjourned at 8:55 pm.