

**MINUTES**  
**BULLIS CHARTER SCHOOL**  
**BOARD OF DIRECTORS**

**December 11, 2023**  
**7:00 pm**

**Primary Location:**

102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Room 50

**Teleconference Location:**

1124 Covington Road, Los Altos, CA 94024 (South Campus), Room 8

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by Sanjeev Dutta, Board Chair, at 7:01 pm.

**B. ROLL CALL**

		<b>Present</b>	<b>Absent</b>
Sy Fahimi	(6/30/24)	_____	___X___
Sanjeev Dutta	(6/30/24)	___X___	_____
Andrea Eyring	(6/30/25)	___X___	_____
Rudolph Araujo	(6/30/25)	___X___	_____
Dorothy An	(6/30/25)	_____	___X___
Shrut Kriti	(6/30/26)	___X___	_____
Rob Chang	(6/30/26)	___X___	_____
Claudine Del Rosario	(6/30/26)	___X*___	_____

\* Claudine Del Rosario arrived at 7:59 pm.

**II. REPORT OUT OF CLOSED SESSION**

Sanjeev Dutta, Board Chair, reported that no action was taken in closed session on November 27, 2023.

**III. PUBLIC COMMENT**

The Board Chair opened the meeting for public comment. No comments were made.

**IV. BOARD & STAFF COMMENTS / REPORTS**

**A. Report from the Superintendent/Principal, Maureen Israel**

- Ms. Israel discussed the success of this past weekend's performance of the middle school musical, Mean Girls.
- Ms. Israel discussed the onboarding of the new Chief of Staff.
- Ms. Israel discussed the upcoming teacher inservice day on January 8, 2024.

**B. Board Member Reports - No reports given**

**V. CONSENT AGENDA**

**A. Minutes** Approval of Minutes from the November 27, 2023 Board meeting

**B. Check Register** Approval of October 2023 BCS Check Register

**C. Personnel Report** Approval of 12.11.23 Personnel Report

*A motion to approve agenda items V.A.-C. was made by Andrea Eyring and seconded by Shrut Kriti.*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>  X  </u>
Sanjeev Dutta	(6/30/24)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/25)	<u>  X  </u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>  X  </u>	_____	_____	_____
Dorothy An	(6/30/25)	_____	_____	_____	<u>  X  </u>
Shrut Kriti	(6/30/26)	<u>  X  </u>	_____	_____	_____
Rob Chang	(6/30/26)	<u>  X  </u>	_____	_____	_____
Claudine Del Rosario	(6/30/26)	_____	_____	_____	<u>  X  </u>

**VI. REGULAR AGENDA FOR DISCUSSION AND ACTION**

**A. Financial Update**

EdTec provided a financial update on the school, including BCS actuals through October and an updated forecast.

**B. 2023-2024 1st Interim Financial Report**

The Board discussed and considered the draft 1st Interim Financials.

*A motion to approve agenda item VI.B was made by Rudolph Araujo and seconded by Rob Chang*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>  X  </u>
Sanjeev Dutta	(6/30/24)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/25)	<u>  X  </u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>  X  </u>	_____	_____	_____
Dorothy An	(6/30/25)	_____	_____	_____	<u>  X  </u>
Shrut Kriti	(6/30/26)	<u>  X  </u>	_____	_____	_____
Rob Chang	(6/30/26)	<u>  X  </u>	_____	_____	_____
Claudine Del Rosario	(6/30/26)	_____	_____	_____	<u>  X  </u>

**C. 2022-2023 Audit Report**

The Board discussed and considered a draft of the 2022-2023 Audit Report report prepared by outside auditors.

*A motion to approve agenda item VI.C. was made by Rudolph Araujo and seconded by Shrut Kriti*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>  X  </u>
Sanjeev Dutta	(6/30/24)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/25)	<u>  X  </u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>  X  </u>	_____	_____	_____
Dorothy An	(6/30/25)	_____	_____	_____	<u>  X  </u>
Shrut Kriti	(6/30/26)	<u>  X  </u>	_____	_____	_____
Rob Chang	(6/30/26)	<u>  X  </u>	_____	_____	_____
Claudine Del Rosario	(6/30/26)	_____	_____	_____	<u>  X  </u>

**D. Board Meeting Calendar Update**

The Board considered updates to the board meeting calendar.

*A motion to approve agenda item VI.D. was made by Shrut Kriti and seconded by Rob Chang*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>  X  </u>
Sanjeev Dutta	(6/30/24)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/25)	<u>  X  </u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>  X  </u>	_____	_____	_____
Dorothy An	(6/30/25)	_____	_____	_____	<u>  X  </u>
Shrut Kriti	(6/30/26)	<u>  X  </u>	_____	_____	_____
Rob Chang	(6/30/26)	<u>  X  </u>	_____	_____	_____
Claudine Del Rosario	(6/30/26)	_____	_____	_____	<u>  X  </u>

**E. Finance Committee Member Nomination**

The Board considered a new member, Fatima Ali, for the BCS Finance Committee.

*A motion to approve agenda item VI.-E. was made by Rudolph Araujo and seconded by Rob Chang*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Sy Fahimi	(6/30/24)	_____	_____	_____	<u>  X  </u>
Sanjeev Dutta	(6/30/24)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/25)	<u>  X  </u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>  X  </u>	_____	_____	_____
Dorothy An	(6/30/25)	_____	_____	_____	<u>  X  </u>
Shrut Kriti	(6/30/26)	<u>  X  </u>	_____	_____	_____
Rob Chang	(6/30/26)	<u>  X  </u>	_____	_____	_____
Claudine Del Rosario	(6/30/26)	_____	_____	_____	<u>  X  </u>

**F. Board Member Terms and Qualifications**

The board discussed all board members level of interest in continued board service, the skill sets needed and qualifications for future board members, and the composition and goals for a Superintendent/Principal's nomination committee.

**VII. CLOSED SESSION**

The Board went into closed session at 7:47 pm to discuss the following items:

**A. Public Employee Performance Evaluation (Gov. Code §54957) - Superintendent/Principal**

**B. Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (two potential matters)**

**VIII. CONVENE OPEN SESSION**

The meeting was reconvened to open session at 9:07 pm.

**IX. FUTURE AGENDA ITEMS**

The Board did not consider any items for future Board meeting agendas.

**X. ADJOURNMENT**

The meeting was adjourned at 9:11 pm.